# Letter of Invitation

# REQUEST FOR QUOTATION

Office Of Te Beretitenti

Bairiki, Tarawa,

Republic of Kiribati

To Whom It May Concern,

The **Office Of Te Beretitenti** invites Quotations from Tenderers to provide the Services described in this Request for Quotation (RFQ) as below.

## Procurement No: ****09-ss003-23****

Issue Date: 29th December 2023

RFQ Closing Date: 10th January 2024 – 5:15pm CPU Wall Clock (Tarawa Time)\*

Procurement Title: Request for Quotation (RFQ) for OB charter to deliver disaster materials to Butaritari

This RFQ consists of the following documents, in addition to this letter, in separate files:

* **Instructions on how to submit the Quotation.**
* **Time Schedule for the RFQ/procurement process**
* **Specification of Services to be provided.**
* **Evaluation Criteria and Method**
* **Specific Contract Conditions for the provision of Standard Services**
* **General Contract Conditions for the provision of Standard Services**
* **Certificate of Compliance Form**
* **Availability of Financial Resources form**

A Service Provider will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

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Mr Tebwaatoki Taawetia

Secretary - OB